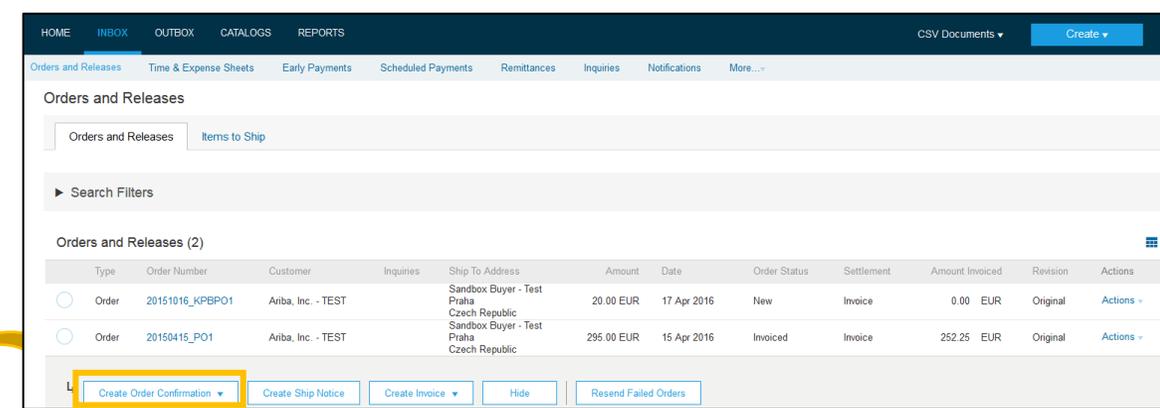


Create Order Confirmation

Confirm Entire Order

You should Confirm an Entire order when all quantities and prices are correct, and when the estimated delivery date (EDD) is applicable for **all** line items on the PO.

1. Click Create Order Confirmation > **Confirm Entire Order**
2. Enter **Confirmation Number**, which is any number you use to identify the order confirmation.
3. If you specify **Estimated Shipping** or **Estimated Delivery Date** information, it is applied for all line items. If you are confirming a service order, please enter the estimated completion date of the service in the Estimated Delivery Date field.
4. Click **Next** when finished.
5. Review the order confirmation and click **Submit**.
6. Your order confirmation is sent to Georgia-Pacific and the order status will display as **Confirmed**.



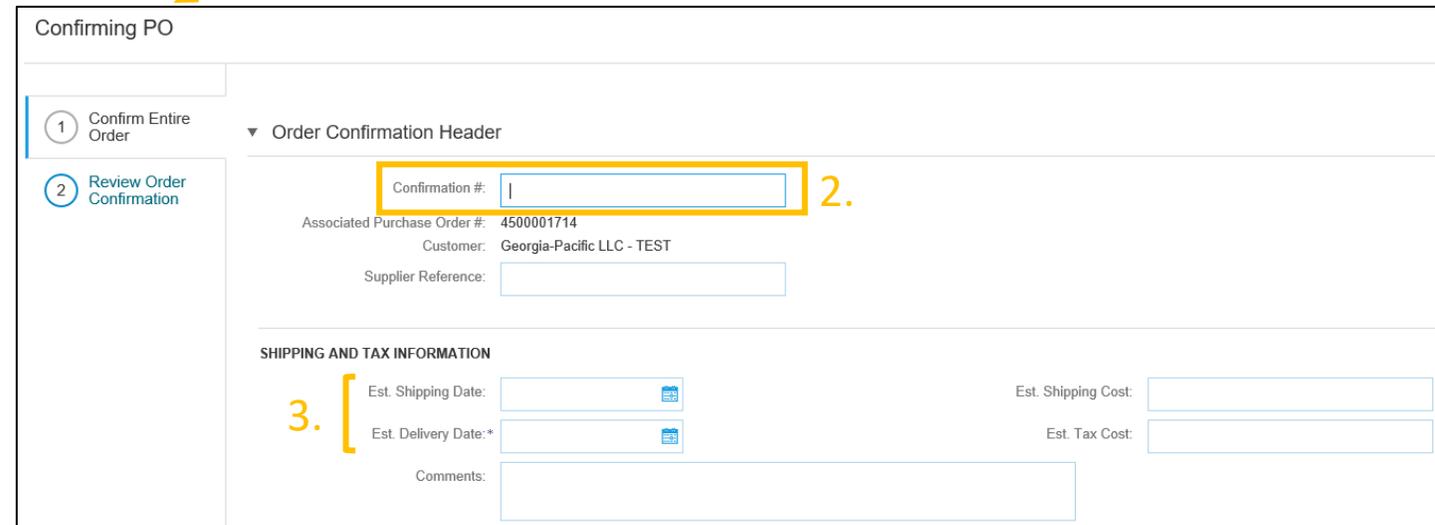
Orders and Releases

Orders and Releases (2)

Type	Order Number	Customer	Inquiries	Ship To Address	Amount	Date	Order Status	Settlement	Amount Invoiced	Revision	Actions
Order	20151016_KPBP01	Ariba, Inc. - TEST		Sandbox Buyer - Test Praha Czech Republic	20.00 EUR	17 Apr 2016	New	Invoice	0.00 EUR	Original	Actions
Order	20150415_PO1	Ariba, Inc. - TEST		Sandbox Buyer - Test Praha Czech Republic	295.00 EUR	15 Apr 2016	Invoiced	Invoice	252.25 EUR	Original	Actions

Create Order Confirmation Create Ship Notice Create Invoice Hide Resend Failed Orders

1.



Confirming PO

1 Confirm Entire Order

2 Review Order Confirmation

Order Confirmation Header

Confirmation #:

Associated Purchase Order #: 4500001714

Customer: Georgia-Pacific LLC - TEST

Supplier Reference:

SHIPPING AND TAX INFORMATION

3. [Est. Shipping Date: Est. Shipping Cost:

Est. Delivery Date:* Est. Tax Cost:

Comments:

Note: Not all GP ERP systems can consume order confirmation comments